



717-285-4555
emorgan@prospectleasing.com
www.cottage-place.com

RENTAL APPLICATION

APPLICANT #1: (Please have each applicant complete and sign a separate application page)

Name _____ S.S. # _____ - _____ - _____
Local Address _____ Email _____
_____ Zip _____ Cell Phone () _____ - _____
Home Address _____ Phone () _____ - _____
_____ Zip _____

Optional Information: Male ___ Female ___ Expected Graduation Date ___/___/___

VEHICLE:

Do you have a vehicle that you plan to keep at the property? Yes / No

INCOME:

How do you plan to pay for your portion of the monthly rent? (complete all that apply)

Employment:

Employer's Name _____ How Long? _____ mo / yr
Address _____ Phone () _____ - _____
Take home pay _____/wk. or Hourly wage \$ _____ x Hours worked _____

Student Loan:

Anticipated amount of loan for upcoming School Year \$ _____

Parent or Guardian:

Contribution amount toward the monthly rent \$ _____

CREDIT BALANCES:

Do you have any credit balances that currently require monthly payments? (fill in amount)

Car Loan \$ _____/mo

Credit Card \$ _____/mo

Student Loans \$ _____/mo

REFERENCE:

Parents/Guardians Name _____ Phone () _____ - _____
Address _____ Zip _____

- Are you at least 18 years of age? _____ Yes _____ No
- Have you ever been issued a DCR while at Millersville?
(DCR = Disruptive Conduct Report) _____ Yes _____ No
- Have you ever been evicted from a rental property? _____ Yes _____ No
- Have you ever filed for bankruptcy protection? _____ Yes _____ No
- Have you ever willfully and intentionally refused to pay any rent when due? _____ Yes _____ No

I declare that the foregoing information is true and correct, and authorize its verification and the obtaining of a consumer credit report. I agree that the landlord may terminate any agreement entered into in reliance on any misstatement made above. I further acknowledge that Prospect Leasing & Management is a PA licensed real estate company and its agents have an ownership interest in the property applied for by this application.

_____ (Applicant) _____ (Date)



717-285-4555
emorgan@prospectleasing.com
www.cottage-place.com

RENTAL APPLICATION

APPLICANT #2: (Please have each applicant complete and sign a separate application page)

Name _____ S.S. # _____ - _____ - _____
Local Address _____ Email _____
_____ Zip _____ Cell Phone () _____ - _____
Home Address _____ Phone () _____ - _____
_____ Zip _____

Optional Information: Male ___ Female ___ Expected Graduation Date ___/___/___

VEHICLE:

Do you have a vehicle that you plan to keep at the property? Yes / No

INCOME:

How do you plan to pay for your portion of the monthly rent? (complete all that apply)

Employment:

Employer's Name _____ How Long? _____ mo / yr
Address _____ Phone () _____ - _____
Take home pay _____/wk. or Hourly wage \$ _____ x Hours worked _____

Student Loan:

Anticipated amount of loan for upcoming School Year \$ _____

Parent or Guardian:

Contribution amount toward the monthly rent \$ _____

CREDIT BALANCES:

Do you have any credit balances that currently require monthly payments? (fill in amount)

Car Loan \$ _____/mo

Credit Card \$ _____/mo

Student Loans \$ _____/mo

REFERENCE:

Parents/Guardians Name _____ Phone () _____ - _____
Address _____ Zip _____

- Are you at least 18 years of age? ___Yes ___No
- Have you ever been issued a DCR while at Millersville?
(DCR = Disruptive Conduct Report) ___Yes ___No
- Have you ever been evicted from a rental property? ___Yes ___No
- Have you ever filed for bankruptcy protection? ___Yes ___No
- Have you ever willfully and intentionally refused to pay any rent when due? ___Yes ___No

I declare that the foregoing information is true and correct, and authorize its verification and the obtaining of a consumer credit report. I agree that the landlord may terminate any agreement entered into in reliance on any misstatement made above. I further acknowledge that Prospect Leasing & Management is a PA licensed real estate company and its agents have an ownership interest in the property applied for by this application.

_____ (Applicant) _____ (Date)



717-285-4555
emorgan@prospectleasing.com
www.cottage-place.com

RENTAL APPLICATION

APPLICANT #3: (Please have each applicant complete and sign a separate application page)

Name _____ S.S. # _____ - _____ - _____
Local Address _____ Email _____
_____ Zip _____ Cell Phone () _____ - _____
Home Address _____ Phone () _____ - _____
_____ Zip _____

Optional Information: Male ___ Female ___ Expected Graduation Date ___/___/___

VEHICLE:

Do you have a vehicle that you plan to keep at the property? Yes / No

INCOME:

How do you plan to pay for your portion of the monthly rent? (complete all that apply)

Employment:

Employer's Name _____ How Long? _____ mo / yr
Address _____ Phone () _____ - _____
Take home pay _____/wk. or Hourly wage \$ _____ x Hours worked _____

Student Loan:

Anticipated amount of loan for upcoming School Year \$ _____

Parent or Guardian:

Contribution amount toward the monthly rent \$ _____

CREDIT BALANCES:

Do you have any credit balances that currently require monthly payments? (fill in amount)

Car Loan \$ _____/mo

Credit Card \$ _____/mo

Student Loans \$ _____/mo

REFERENCE:

Parents/Guardians Name _____ Phone () _____ - _____
Address _____ Zip _____

- Are you at least 18 years of age? Yes No
- Have you ever been issued a DCR while at Millersville?
(DCR = Disruptive Conduct Report) Yes No
- Have you ever been evicted from a rental property? Yes No
- Have you ever filed for bankruptcy protection? Yes No
- Have you ever willfully and intentionally refused to pay any rent when due? Yes No

I declare that the foregoing information is true and correct, and authorize its verification and the obtaining of a consumer credit report. I agree that the landlord may terminate any agreement entered into in reliance on any misstatement made above. I further acknowledge that Prospect Leasing & Management is a PA licensed real estate company and its agents have an ownership interest in the property applied for by this application.

_____ (Applicant) _____ (Date)



717-285-4555
emorgan@prospectleasing.com
www.cottage-place.com

SIGNATURE PAGE

(Please have all applicants sign this page)

AGREEMENT:

- An application fee in the amount of \$750.00 is hereby deposited to reserve an apartment at Cottage Place Apartments for the upcoming school year.
- If this application is rejected by Cottage Place Apartments for any reason, the full application fee will be returned to the applicants.
- If no units are available at Cottage Place Apartments, the full application fee will be returned to the applicants.
- If this application is accepted by Cottage Place Apartments, the application fee will be credited toward the Security Deposit with a balance of \$750.00 due upon lease signing.
- The total Security Deposit amount of \$1,500.00 will be held in an escrow account until the termination of the lease, The Security Deposit is refundable upon move-out in accordance with Pennsylvania Law.
- If any of the applicants request to cancel this application prior to signing a lease, Cottage Place Apartments shall be entitled to retain the full application fee. In addition, the applicants will be required to reimburse Cottage Place Apartments for any rent loss as a direct result of the cancellation.

SIGNATURES:

X _____ Date _____

X _____ Date _____

X _____ Date _____

Please let us know how you found out about Cottage Place? _____

The application fee is payable as a check or money order and must be mailed or hand delivered (an after hours drop box is available), along with the completed application to:

Cottage Place Apartments
 c/o Prospect Leasing & Management
 3545 Marietta Avenue, Suite P
 Lancaster, PA 17601
Make checks payable to "Prospect Leasing & Management"

Accepted on _____ By _____